

S H KELKAR AND COMPANY LIMITED
FAMILIARISATION PROGRAMME FOR INDEPENDENT DIRECTORS

1. Introduction:

This Familiarization Programme (“the Programme”) for Independent Directors of S H Kelkar and Company Limited (“the Company”) has been adopted by the Board of Directors pursuant to SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015.

2. Objectives:

The Programme aims to provide insights into the Company to enable the Independent Directors to understand its business in depth and contribute significantly to the Company.

3. Familiarization Programme:

The Company schedules an induction session for new Independent Directors inducted on the Board of the Company.

The Independent Directors are provided information relating to the Company and its subsidiaries, industry overview, business model of the Company, geographies in which Company operates, product offerings, organization structure, facilities, operations overview, Financial Performance and budget & control processes.

The Programme also intends to improve awareness of the Independent Directors on their roles, rights, responsibilities towards the Company.

The Company through its Executive Directors / Senior Managerial Personnel conducts programmes / presentations periodically to familiarize the Independent Directors with the strategy, operations and functions of the Company. The Managing Director or such other authorised officer(s) of the Company lead the Programme on aspects relating to business / industry. The Chief Financial Officer or such other authorised officer(s) of the Company participate in the Programme for providing inputs on financial performance of the Company and budget, control process etc.

4. Disclosure:

This Programme shall be uploaded on the Company’s website for public information and a web link for the same shall also be provided in the Annual Report of the Company.

5. Review:

The Board will review this Programme from time to time and make revisions as may be required to provide more information to the Independent Directors to enable them to contribute more significantly to the growth of the Company.